

Accounting Applications
The Villages High School
2019-2020

Teacher Info: Mr. Dennis Nisbet
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(352) 259-3777 x1137

Room Number: VHS 137
Schedule: 50 minutes everyday

Materials Needed: USB flash drive to save daily work (2 GB is plenty)

One box of tissues **AND** Clorox wipes or hand sanitizer for the classroom

Resources: *Moodle* - Each student will have their own account

Text - Accounting: Real World Applications and Connections

- Textbooks provided for classroom use only
- Power Points Available Online (Moodle)

Course Description: This course provides instruction in the basic principles of accounting including the basic accounting cycle, accounting for a payroll system, the accounting cycle for a merchandising corporation, and accounting for special procedures.

Course Outline:

1. **Accounting Careers**
2. **The Accounting Cycle**
 - a. Business Transactions
 - b. Assets, Liabilities, Owners Capital
 - c. Revenue, Expenses, and Withdrawals
 - d. General Ledger
 - e. Six Column Work Sheet
 - f. Financial Statements
 - g. The Accounting Cycle
 - h. Cash Controls
3. **Payroll Accounting**
 - a. Payroll Accounting
 - b. Payroll Liability and Tax Records
4. **Accounting For A Merchandising Corporation**
 - a. Sales and Cash Receipts
 - b. Purchases and Payments
 - c. Adjustments and Ten Column Worksheet
 - d. Corporate Financial Statements
 - e. Accounting For Publicly Held Corporations

Grading: The grading policy is consistent with current VHS policies. Projects, tests, quizzes and other graded assignments are considered mastery and will carry a weight of 90 percent of the student's grade. The other 10 percent is considered compliance and will consist of bell ringers and participation.

Computer lab: No food, gum, etc. is allowed in the classroom. It will be the student's responsibility to pay for any damages done to any equipment.

Internet: Students are not allowed to use the internet freely in this class, only on assigned websites and links. Accessing inappropriate websites (Facebook, YouTube, Games etc.) will not be tolerated. Violation of this offense may result in a referral and possible in school suspension and/or loss of internet privileges.

VHS BEHAVIOR MANAGEMENT PLAN

VHS CLASSROOM BEHAVIOR PLAN: *(Level 1 Infractions)*

Teachers in the classroom will incorporate the following Classroom Behavior Management Plan Steps: when students choose to disregard classroom/school rules, disrupt the learning environment, or any other **LEVEL 1 Infraction**, such as cell phones, headphones, dress code, food/gum/candy/beverage, inappropriate display of affection, refusal to work, etc.

INTERVENTION STEPS: Clarify this is not daily; this cumulative for semester

- 1. Private conference with the student - WARNING**
- 2. Private conference with the student - WARNING - next step will result in parent contact**
- 3. Parent Contact - warning that the next occurrence will result in an assigned after-school detention**
- 4. Parent contact and After-School Detention. Room 220 - 2:45-3:25**
****Detentions will not be rescheduled, unless a parent/guardian calls, provides written documentation, or if a student is absent on the day of detention. A missed detention will result in a Saturday School****
- 5. Parent contact and DISCIPLINE REFERRAL - see progression plan below.**

1st Referral	Documentation of referral on behavior record and After School Detention
2nd Referral	Saturday School
3rd Referral	ISS - In School Suspension
4th Referral	ISS - In School Suspension
5th Referral	Out of School Suspension (OSS) Behavior Contract & Parent meeting

* A student that breaks the behavior contract will face possible dismissal from VHS.

STUDENT'S THAT MISS SATURDAY SCHOOL WILL BE PLACED IN IN SCHOOL SUSPENSION (ISS) THE FOLLOWING WEEK.

ALL REFERRALS ARE CUMULATIVE DURING THE SEMESTER WITH THE EXCEPTION OF THOSE WRITTEN FOR TARDIES AND THOSE REFERRALS WILL BE ADDRESSED ACCORDINGLY.

Any referral written for Level 2-3-4 Infractions will result in Saturday, ISS, OSS, or possible dismissal.

