

Lake-Sumter State College Course Syllabus

Course Information:

Course Prefix and Number: SPN 1120

Course Title: Elementary Spanish I

CRN: 10473

Credit Hours: 4

Semester: Fall 2020

Class Days, Location, Time: Monday –Friday, The Villages High School, Room 120

Course Description: The course employs four primary language-learning skill sets: listening, speaking, reading, and writing in the study of Spanish grammar. The lessons in class are presented in a multicultural context with frequent use of online content in order to foster an appreciation for the cultures of Spanish speaking countries.

Instructor Information:

Name: María S. Hubbard

E-Mail: hubbardm@lssc.edu

Office Location: Room 12, The Villages High School

Phone: (352) 259-3777 ext. 1120

Office Hours: Monday-Friday 2:45-3:15

Vital Communication Information:

For e-mail, please note that all students are required to use Lakehawk Mail for official college e-mail communications. See the college webpage for [instructions on activating Lakehawk Mail](#).

Sending a private message using the MESSAGES tool in Canvas is always the most secure method of contacting your Instructor.

Please remember that any phone contact with your Instructor should be of a professional nature. Please always leave a clear, concise, but detailed message with your contact and class information. Always follow up a phone call with a written account via Canvas Message or e-mail.

Prerequisites/Co-requisites:

Prerequisites: None

Co-requisites: None

Textbook & Other Course Materials:

Plazas 5th edition enhanced (2019) with MindTap ISBN-13: 9781337570770, Cengage Unlimited option: 9780357700013. You can print out the book from MindTap, order a loose-leaf version from the MindTap website, if you do not wish to have an entirely electronic version of the book. The textbook itself is ISBN-13: 978-1337570756. The MindTap site is mandatory. If you buy a book online, you still need to have an account on the MindTap site.

Technology Requirements:

Canvas is a required component of this course. Students unfamiliar with Canvas are expected to complete the Student Orientation course located in Canvas within the first week of classes.

Major writing assignments need to be created and saved in a file format that is compatible with Microsoft Word. If using a word processing program other than Word, it is the student's responsibility to adhere to all formatting and submission requirements. Please ask for help if you are unsure how to save a file in a Word-compatible format.

See the [LSSC Student Technology Help Desk website](#) for more information on how to obtain Microsoft Office 365 as an LSSC student.

Course Student Learning Outcomes:

The following outcomes will be assessed in this course. After successful completion of this course, the student will:

Create basic-level oral communications using correct Spanish grammar, vocabulary, cultural material, and pronunciation.

Create basic-level Spanish written communications that correctly employ and incorporate the grammar, vocabulary, and cultural material presented in class.

Understand short Spanish texts (written or spoken) and be able to discern their meaning, situational/cultural context, main points, details, or instructions and respond appropriately.

Course Objectives:

Objectives are defined as what the course will do and/or what the students will do as part of the course.

To impart to the student fundamental Spanish reading, writing, speaking and listening skills within a multi-cultural context in an internet enabled classroom environment. Contexts include, but are not limited to, introductions, descriptions of self and others, asking/answering of questions, telling time, using the present and past tenses as well as gustar-type verbs.

To offer students a variety of opportunities to become competent in writing, speaking and oral comprehension of basic language patterns.

To create basic abilities in written and oral communication using correct grammar, appropriate vocabulary and when speaking, acceptable pronunciation, as well as to engage students in the customs and traditions of the living, vital cultures that speak Spanish as their native language.

Institutional Policies & Procedures:

Academic Integrity:

The successful functioning of the academic community demands honesty, which is the basis of respect for both ideas and persons. In the academic community, there is an ongoing assumption of academic integrity at all levels. There is the expectation that work will be independently thoughtful and responsible as to its sources of information and inspiration. Honesty is an appropriate consideration in other ways as well, including but not limited to the responsible use of library resources, responsible conduct in examinations, and the responsible use of the Internet. See the [college catalog](#) for complete statement.

Important Information for Students with Disabilities:

Any student with a documented disability who requires assistance or academic accommodations should contact the Student Accessibility Services immediately to discuss eligibility. The Student Accessibility Services (SAS) is located on the Leesburg Campus, but arrangements can be made to meet with a student on any campus. An appointment can be made by calling 352-365-3589 and specific information about SAS and potential services can be found at [Student Accessibility Services](#).

Privacy Policy (FERPA):

The Family Educational Rights and Privacy Act (FERPA) (20 U.S.C. § 1232g; 34 CFR Part99) is a Federal law that protects the privacy of a student's education records. In order for your information to be released, a form must be signed and, in your records, located in the Admissions/Registrar's Office.

Zero-Tolerance for Violence Statement:

Lake-Sumter State College has a policy of zero tolerance for violence as stated in College Board Rule 2.17. Appropriate disciplinary action will be taken in accordance with Board Rule 2.17.

LSSC Safety Statement:

Lake-Sumter State College values the safety of all campus community members. **If you have an emergency, call 911.** Otherwise, to report a concern, suspicious activity, or to request a courtesy escort, call Campus Safety:

(352) 516-3795 Leesburg
(352) 536-2143 South Lake
(352) 303-7296 Sumter

LSSC also has a free safety app, **Lake-Sumter Safe** that is available for download. You will receive important emergency alerts and safety messages regarding campus safety via LSSC Alert. You are opted into this system when you become an LSSC student. For more information regarding safety and to view available resources, visit <https://www.lssc.edu/safety/>.

Attendance/Withdrawal Policies

Initial Attendance:

Initial attendance will be entered at the end of the second week of the semester/mini-mester. A student who has not met initial attendance requirements will be marked as "not-attending" and administratively withdrawn from the class. The withdrawn student is still financially responsible for the class (see the [college catalog](#)) for more details).

Withdrawal:

Once the Add/Drop period passes, students deciding to discontinue class attendance and/or online participation have the responsibility for formal withdrawal by the withdrawal deadline.

Withdrawal Deadline:

11/02/2020

Instructor Policies:

While every day can vary some in terms of agenda, the following is a summary of some of the procedures this class will routinely follow:

1. **Entering the classroom:** You are to enter the classroom quietly and be in your seat when the bell rings. Pick up any handouts from the handout tray and look to the board to review the lesson's learning goal.
2. **Bell Ringer:** Every class will begin with a bell ringer. As soon as the bell rings to signal the start of class, look to the board and front of the room for any written or verbal instructions to begin your work.
3. **Restroom/Water Fountain Use:** Please use them between classes. You will only be permitted to use the restroom during class in the case of an emergency or if you have documented medical needs that require more frequent restroom visits.
4. **Leaving the classroom:** Do not pack up or leave your seat until I dismiss the class. I will dismiss you, not the bell. Also, once class begins, no students are permitted to leave the classroom without permission under any circumstances.
5. **Absences Make-up Work:** To receive credit for missed work due to an absence, **a student must turn in assignments upon returning to school within the number of days missed plus one day** except as noted under the Consequences section of the Disciplinary Policy of the Student Handbook. However, any assignment that has a previously determined due date, that due date must be observed unless arrangements have been made with the assigning teacher. Any variation of this must be approved by administration. When coming back from an absence, check the teacher connection page on the school website or your Google Classroom. There, you will find what we did in class while you were absent. If after visiting these pages you still have questions or doubts, feel free to speak with me before or after school, **not during class time**. On the top corner of your make-up work write down your name, class period, the current date, and the date you were absent.
6. **Extra Handouts:** If you happen to lose your handout or you were absent, you should get one from the tray marked "**Copias Extras**" ("Extra Copies"). These extra copies will be classified according to their respective class and dated.
7. **Handing in Homework:** As soon as you enter the classroom, **read the board in order to find out if an assignment must be turned in**. If so, place it in the tray marked "**Tarea**" ("Homework").
8. **Late Work:** Assignments (including homework, classwork, projects, and papers) will receive NO credit after their due date.
9. **Class Work and Homework Assignments:** In order for each student to strive for excellence and do your best at all times, assignments will be graded on correction and/or completion. You will not be notified in advance which assignments will be collected and how they will be graded. **Make sure that you complete all the assignments according to the described expectations, and you will do great!!!**
10. **Cell phones and electronic devices** must be kept off or on silent at all times during class. Texting is prohibited.
11. **Authentic work is expected at all times.** Your work and your work alone is to be turned in. Translation programs and/or internet web sites are never to be used to translate work and then turned in as your own Spanish writing.
12. **Chromebooks** are to be used according to school policies and at my discretion.

Late Work/Extensions:

1. **Quiz and Exam Make-Up Policy:** Make up exams/quizzes are at the **discretion of the instructor and will only be allowed if an exam/quiz is missed for a school-sponsored**

activity. Each exam will have a two-day open window for taking the exam. This will solve the issue of all-day chemistry labs or clinical days, etc. You **MUST** take the exam on one of those two days. If you miss an exam for any other reason a zero will be recorded.

2. If a make-up exam is allowed after discussion with the instructor, it will be different than the one the class takes. A make-up assessment for a grade that will be missed because of an authorized school approved activity should be scheduled **BEFORE** the absence.
3. **No late work will be accepted.** It is your responsibility to turn in work or e- mail / share required assignments with me **ON** the day they are due by the **END** of your assigned class period.

Classroom Etiquette:

The fundamental law is that you cannot prevent other people from learning. Observe all the policies and procedures listed in this syllabus and in the Classroom Management Plan.

Grading Information:

Grading Scale:

A 90-100%

B 80-89%

C 70-79%

D 60-69%

F 59% and below

Methods of Evaluation:

Grades will be entered electronically in Canvas. Methods employed in this course include, but are not limited to, speaking, writing, graded homework, quizzes, a midterm, a final exam, and a participation-attendance grade.

Assignment Overview & Grade Breakdown:

Category	Description	Points or %
Assessments	Quizzes, exams, essays, projects	60%
Classwork/homework	Culture, aural, oral, reading and writing assignments	20%
Final	Final exam project and written final	20%
Total	Percentage	100%

Course Calendar:

Week	Begins	Ends	Objectives & Reading Assignments	Items Due
0	08/06	08/07	Introduction to the course	Signature of Classroom Management Plan
1	08/10	08/14	Chapter 1: meet and Greet/talking about calendar and dates/ numbers 0-30/talking about self and others/alphabet/classroom/colors/ time and days of the week	Chapter exercises.
2	08/17	08/21	Chapter 1: K. David Harrison/ <i>Los Estados Unidos</i> / relationship between language and culture/ subject pronouns/ ser/ present tense – ar verbs	Chapter exercises, Quiz 1.
3	08/24	08/28	Chapter 2: family/ownership and possession/ uses of ser/ physical features and personality/ <i>Guillermo de Anda</i>	Chapter exercises.
4	08/31	09/04	Chapter 2: obligation and desire to do something/numbers 30-100/ nationalities/ uses of ser/ <i>México</i> / daily activities	Chapter exercises, Quiz 2
5	09/08	09/11	Chapter 3: months/seasons/ leisure activities/ sports/places in and around town/ Colombia/relationship between work activities and leisure pursuits/ <i>Jorge Orejuela</i>	Chapter exercises.
6	09/14	09/18	Chapter 3: <i>gustar</i> / irregular yo form verbs/ <i>saber, conocer</i> and personal a/ dates and weather with <i>estar</i> and <i>hacer</i> Writing Assignment #1	Chapter exercises, writing #1 and Quiz 3.
7	09/21	09/25	Chapter 4: Feelings/ locations/ household chores/ home, furniture and appliances/ numbers 100 to 1,000,000/ <i>España</i> / comparing home life in the U.S. with those of Spanish speaking world	Chapter 4 exercises.
8	09/28	10/04	Chapter 4: home life versus outside home life/ <i>Julia Maya Torne</i> / stem-changing verbs /affirmative tú commands / <i>estar</i> and the present progressive Midterm	Chapter 4 exercises and midterm.
9	10/05	10/09	Chapter 5: Human body/ Healthcare, illnesses, symptoms and medical treatments/ Reflexive pronouns and Present Tense of reflexive verbs/ <i>Acabar de</i> + infinitive	Chapter exercises.

Week	Begins	Ends	Objectives & Reading Assignments	Items Due
10	10/12	10/16	Chapter 5: ser vs estar/ demonstrative adjectives and pronouns/ Erika Cuéllar/ Bolivia and Paraguay/ describe cultural perspectives and practices related to health, healthcare, and wellness	Chapter exercises. Quiz 5.
11	10/19	10/23	Chapter 6: food, beverages, and table utensils/ dining out/ comparatives and superlatives/ Preterite: regular verbs and spell-changing verbs	Chapter exercises.
12	10/26	10/30	Chapter 6: Preterite: stem-changing/ <i>Hace</i> + period of time + <i>que</i> / Charles Brewer-Carías/ <i>Venezuela</i> /customs associated with food/ explore relationship between food and other cultural aspects Writing Assignment #2	Chapter exercises, writing #2 and Quiz 6.
13	11/02	11/06	Chapter 7: clothing, fashion, and shopping/ Preterite: irregular verbs/stressed possessive adjectives and pronouns	Chapter exercises.
14	11/09	11/13	Chapter 7: direct object pronouns/ Imperfect tense/ Constanza Ceruti/ Argentina and Uruguay/ compare shopping experiences/ consider relationships between clothing and aspects of geography and culture	Chapter exercises. Quiz 7.
15	11/16	11/20	Final Exam Project & Final Exam Review	Review Exercises
16	11/30	12/04	Final Exam Project & Final Exam Review	Review Exercises. Final Exam Project.
Finals	12/07	12/11	Final Exam presentations & Final Exam	Presentation & Final Exam

Syllabus Disclaimer:

Information contained in this syllabus is, to the best knowledge of this instructor, considered correct and complete when distributed to the student. The instructor reserves the right, acting within policies and procedures of Lake-Sumter State College, to make necessary changes in course content or instructional techniques without prior notice or obligation to the student.